SAMPLE – fictional shop, buyer, GSTINs and amounts. Not a real invoice.

TAX INVOICE

Invoice No: ST/2026-27/118	Date: 14/10/2026
Seller: Example Stationers (fictional), Jayanagar, Bengaluru	Buyer: Example Learning Centre (fictional), Bengaluru
GSTIN: 29XXXXX0000X1ZX (illustrative)	GSTIN: 29YYYYY0000Y1ZY (illustrative)
Place of supply: Karnataka (29)	PO ref: PO-2026-118

#	Description	HSN	Qty	Rate	Taxable	GST
1	Single-line notebook, 172 pages	4820	20 pcs	₹45	₹900	Nil
2	Pencils, box of 10	9609	10 box	₹50	₹500	Nil
3	Ball pens, pack of 10	9608	5 pack	₹100	₹500	18%
4	A4 copier paper, 75 gsm, ream of 500	4802	4 ream	₹280	₹1,120	18%
5	Plastic file folders	3926	10 pcs	₹60	₹600	18%

	Amount
Taxable value	₹3,620.00
CGST @ 9% on ₹2,220 (18% lines)	₹199.80
SGST @ 9% on ₹2,220 (18% lines)	₹199.80
Round off	+₹0.40
Invoice total	**₹4,020**

Amount in words: Rupees Four Thousand and Twenty only
Payment: bank transfer within 15 days · ref NEFT-EXAMPLE-118 (illustrative)

for Example Stationers

Authorised signatory

Rates as illustrated from 22 Sep 2025: notebooks (4820) and pencils (9609) nil-rated; pens (9608), copier paper (4802) and plastic folders (3926) at 18%. Confirm current rates and HSN codes for your items.
Same-state sale, so GST splits into CGST + SGST. A sale to another state would show IGST @ 18% instead.
Generate stationery bills online: portal.billgenerator.in/stationery-bill